

SEBERGHAM PARISH COUNCIL

Clerk: Janice Rae, 23 Chapel Meadows Bothel CA7 2AB Tel: 07547 368 323
Email: clerk@seberghamwelton-pc.gov.uk
Website: www.seberghamwelton-pc.gov.uk

20 May 2026

Dear Parishioner

You are invited to attend the Annual meeting of Sebergham Parish to be held on **Wednesday 27 May 2026 at 7.30 pm** at Welton Village Hall.

The meeting will be followed by the Annual meeting of the Parish Council.

Kind Regards



Janice Rae - Clerk to Sebergham Parish Council

AGENDA

APM1	Apologies To receive apologies and note reasons for absence
APM2	Minutes To authorise the Chairperson to sign the minutes of the previous parish meeting
APM3	Chairman's Report To receive a report from the Parish Council Chairman for 2025-2026
APM4	Open question time Parishioners are invited to raise any matters of interest or items of concern relating to the Parish

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20 May 2026

Dear Councillor

You are summoned to attend the Annual meeting of Sebergham Parish Council to be held on **Wednesday 27 May 2026 at 7.30pm** at Welton Village Hall following the Annual Parish Meeting to transact the business contained in the agenda below.

Kind Regards



Janice Rae - Clerk to Sebergham Parish Council

AGENDA

1/2026	Election of Chair for council year 2026-27
2/2026	Election of Vice Chair for council year 2026-27
3/2026	Signing of declaration of office by the Chair and Vice Chair
4/2026	Apologies To receive and accept apologies and note the reasons for absence.
5/2026	Minutes of last Parish Council meeting To authorise the Chair to sign, as a correct record, the minutes of the Parish Council Meeting held on 25 March 2026 (<i>copy attached</i>)
6/2026	Declarations of Interest/requests for dispensation a. Register of Interests: Councillors are reminded of the need to update their register of interests b. To declare any personal interests in items on the agenda and their nature c. To declare any prejudicial interests in items on the agenda and their nature (Councillors with prejudicial interests must leave the meeting for the relevant items) d. To make any requests for dispensation
7/2026	Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960) To decide whether there are any items of business which require exclusion of the press and public
8/2026	Public Participation The Chairman will adjourn the meeting to allow members of the public present to raise any issues affecting the Parish Members of the public who wish to submit written representation are requested to contact the Parish Clerk not later than noon on the Friday preceding the meeting. Your request should outline the question you will be raising. This is at the Chairman's discretion and no decisions can be made on items brought to the attention of Sebergham Parish Council under this item.
9/2026	Policies To review the following policies: Financial Regulations, Asset Register, Risk Management Policy and Standing Orders

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10/2026	Cumberland Councillor's report To receive an update																								
11/2026	<p>Planning (a) Planning applications received:</p> <p>FUL/2026/0047 - Land at Bridge Bell Farm adj to Thwaites Farm, Welton Proposal: New Slurry Lagoon HOU/2026/0052 - The Old Barn, Welton, Wigton, CA5 7ES Proposal: Replace sun room and alterations to create dormer and first floor flat roof extension FUL/2026/0046 - Land at Bridge Bell Farm adj Thwaites Farm, Welton Proposal: Agricultural building HOU/2026/0056 - Purdey Cottage, Welton, CA5 7HW Proposal: Extension of living area to rear of proposed dwelling LBC/2026/0026 - Lonning Foot, Sebergham CA5 7HP Proposal: Renovation and refurbishment of Lonning Foot, including installation of new windows to match existing new internal doors and 2No Fuel stoves. Installation of external antenna for domestic internet connection, replacement rain water pipes and gutters, repairs to existing living room floor and over-boarding with new oak boards.</p> <p>(b) Decisions</p>																								
12/2026	<p>Highways To report any issues in the Parish</p>																								
13/2026	<p>Donations To consider granting donations to the following:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td style="padding: 2px;">St James Church</td></tr> <tr><td style="padding: 2px;">St Marys Church</td></tr> <tr><td style="padding: 2px;">Northern Fells Group</td></tr> </table>	St James Church	St Marys Church	Northern Fells Group																					
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14/2026	<p>Annual Insurance To review the policy with Zurich Insurance</p>																								
15/2026	<p>Financial Matters 15.1 To note income received: Cumberland Council Precept £6750.00 15.2 To consider and authorise the below payments:</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr> <th style="text-align: left;">Date</th> <th style="text-align: left;">PAYEE</th> <th style="text-align: left;">Budget line</th> <th style="text-align: left;">Value</th> </tr> </thead> <tbody> <tr> <td>27.05.2026</td> <td>CALC</td> <td>Subscription</td> <td>£195.56</td> </tr> <tr> <td>27.05.2026</td> <td>T. Gear</td> <td>Internal Auditor</td> <td>£ 85.00</td> </tr> <tr> <td>27.05.2026</td> <td>Zurich Insurance</td> <td>Annual Insurance</td> <td>£241.00</td> </tr> <tr> <td>27.05.2026</td> <td>J. Rae</td> <td>Salary – Quarter 1 – 1.4.26-30.6.26</td> <td>£924.96</td> </tr> <tr> <td>27.05.2026</td> <td>HMRC</td> <td>PAYE Quarter 1 – 1.4.26 – 30.6.26</td> <td>£231.00</td> </tr> </tbody> </table> <p>15.3 To note and sign the cash book for year ending 31st March 2026 15.4 Annual Audit - (i) To receive the internal auditor's report, (ii) to authorise the Chair/RFO to sign the Annual Governance Statement, (iii) to authorise the Chair to sign the accounting statement, (iv) to authorise the Chair/RFO to sign the Certificate of Exemption and (v) to note the period of exercise of electors' rights and publication on the website.</p>	Date	PAYEE	Budget line	Value	27.05.2026	CALC	Subscription	£195.56	27.05.2026	T. Gear	Internal Auditor	£ 85.00	27.05.2026	Zurich Insurance	Annual Insurance	£241.00	27.05.2026	J. Rae	Salary – Quarter 1 – 1.4.26-30.6.26	£924.96	27.05.2026	HMRC	PAYE Quarter 1 – 1.4.26 – 30.6.26	£231.00
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16/2026	Date of next meeting – The next meeting will be held on 29 July 2026																								